

4101-54 Ave Red Deer Alberta T4N 7G3  
Phone: 403-347-2480 or 403-342-4966, Fax 403-343-0302

[www.theoutreachcentre.org](http://www.theoutreachcentre.org)

## STEPS TO APPLY FOR TOOLS FOR SCHOOL 2023

1. Call Trinna at the office at 403-347-2480 for screening
2. Go to the website (if you can access the internet) download the application. If no internet access, you can pick up a form by calling the office and arranging a time.
3. Fill out the application and save it so it can be emailed
4. Email the application along with the following
  - a. **Proof of income for family (T4 ,tax return assessment for family, AISH, or Income Support Card)**
  - b. **Health Care Cards for yourself and each one of your children**
5. Once the application is filled out email it to [trinna.clemence@theoutreachcentre.org](mailto:trinna.clemence@theoutreachcentre.org)
6. Once screening is completed you will be given an appointment to go over the application.
7. When the backpack is ready to be picked up you will be notified with a time to pick up





# Tools for Schools Application Form 2023



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 (403) 347-2480, Fax: (403) 343-0302  
 E-mail: [Trinna.clemence@theoutreachcentre.org](mailto:Trinna.clemence@theoutreachcentre.org)

**Supplies Received**

Signature \_\_\_\_\_

Date: \_\_\_\_\_

**Parent/Guardian Information:**

First Name:		Last Name:		
Address:		City/Prov:	Postal Code:	
Phone Number:		Date of Birth: (DD/MON/YEAR)		
Email Address:				
Marital Status:				
<input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Single <input type="checkbox"/> Separated <input type="checkbox"/> Common-Law <input type="checkbox"/> Widowed				
Gender Identity:		Primary Language Spoken:		
Are you a Canadian Citizen?    Yes    No		Do you identify as First Nations/Metis/Inuit?    Yes    No		
How did you hear about this program:		Income Source:		
		<input type="checkbox"/> Employed <input type="checkbox"/> Government Assistance <input type="checkbox"/> Pension <input type="checkbox"/> No Income <input type="checkbox"/> Un-Employed		

**Children's Information:**

First Name/Last Name	School	City	Gender	Grade

**Shoes will NOT be available this year**

The Outreach Centre respects your privacy. We protect personal information and adhere to all legislative requirements with respect to access and protecting privacy. The information you provide will be used to deliver programs, services and to maintain statistics.



## Tools for Schools Application Form 2023

1. Must supply an income statement from within the last 30 days. (T4, Family Income Tax Assessment, AISH, Income Support)
2. Must supply a valid Health Care Card/Hospital Card, or Passport for all members of the household.

Staff Initial: \_\_\_\_\_

*Neatly print first and last names of child/(ren) as they appear on your Alberta Health Care Cards.*

Childs Name	Date of Birth <small>(DD/MON/YEAR)</small>	AB Health Care #

I, \_\_\_\_\_, PARENT OF \_\_\_\_\_

\_\_\_\_\_,  
**DO HEREBY GIVE OUR CONSENT** for **THE OUTREACH CENTRE** to collect our Health Care number for the purpose of the Tools for School program.

This Letter of Consent is being issued this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ at The Outreach Centre and will expire on January 1, 2023.

\_\_\_\_\_  
 Signature of Parent or Guardian