



Capital and Equipment Application Guidelines

United Way Central Alberta is committed to making investments in activities that will impact the community. We invest in eligible organizations that address the following three priorities:

- Ensuring access to basic needs
- Increasing access to suitable mental health services
- Creating positive future with new possibilities

Purpose

The purpose of the capital and equipment fund is to assist eligible organizations with necessary improvements to meet licensing or safety requirements or to renovate your facility to improve or expand services.

Allowable Expenses

Eligible expenses include:

- repairs or upgrades needed to conform to licensing or safety requirements
- equipment that directly pertains to the delivery of services
- construction, renovation or expansion costs to improve or expand delivery

Capital project funds may not be used for any of the following:

- construction deficits
- repairs, maintenance or work already under way or
- completed pay for moving expenses

Who is Eligible

Funding is provided to any organization that meet the following criteria.

1. Be either a qualified or non-qualified donee.
2. Provide programs and services which align to one of United Way Central Alberta's priorities.
3. Provide programs and services in the geographic area served by United Way Central Alberta (see map below).

Priority will be given to organizations with an annual budget under \$1 million or those agencies with a limited ability to address necessary upgrades.

The funding can support capital or equipment costs up to \$1,000.

Approval of funding is conditional on the availability of funds in the current fiscal year and fulfilling the above criteria.

Agencies can only receive these funds once every fiscal period (April 1 to March 31).

A letter outlining the impact that your capital project has on the delivery of services in your agency must be provided to the United Way within two weeks of completion of the project. Photos would also be welcomed. This letter, or excerpts, may be shared with our community to demonstrate the difference that their generous donations make.

How to Apply

Complete the online application form at [United Way Grants](#).

You will receive notification about our decision in writing within 30 days of receipt of your application and supporting documents.

Capital and equipment project funds will be paid upon approval of your application and receipt of a signed contract.

Contact Information

For more information on the capital and equipment funds or to find out how to access an application please contact:

Alexis Forbes
Community Impact Manager
403-309-3820
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Map of Region Served

Our region includes the city of Red Deer, the town of Drumheller and the following counties:

Brazeau, Camrose, Clearwater, Flagstaff, Kneehill, Lacombe, Mountain View, Paintearth, Ponoka, Provost, Red Deer, Starland, Stettler, Special Area 4 and Wetaskiwin

